

Full-time Proofreader - Rachelle Semaan Office for Translation Services

High-quality translation and copywriting services

Location: Jbeil

Working Days and Hours: Monday till Friday from 7:30 a.m. till 4:00 p.m.

Saturday from 7:30 a.m. till 1:00 p.m.

Major: B.A. in Languages and Translation

Experience: 7 to 10 years of experience in legal translation

Additional Information:

- Social security is included and the salary is negotiable (based on qualifications)
- Applicants will sit for a proofreading and translation test

How to apply:

Kindly send your CV or contact the Career Services Center, Email: career.services@balamand.edu.lb, Ext. 7801, 7802