

Accountant

Consultancy group in Canada

Location: Remote

Type of contract: part-time

Working hours: Average 2-3 hours per day after 7:00 p.m. Beirut time, flexible schedule.

Major: degree in Accounting, Business Administration, or any related field

Experience: fresh graduates are accepted

Major Responsibilities:

- Bookkeeping and maintaining accurate financial records.
- Invoicing and managing accounts payable and receivable.
- Performing reconciliations.
- Assisting with GL maintenance.
- Supporting tax compliance and filing.
- Preparing financial statements (P&Ls, balance sheets, cash flow statements).

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb,
Ext. 7801; 7802