

Internal Auditors and HR Generalist- BD Holding

Initiating since 1956, BD Holding is a privately held company, encompassing a progressive and distinguished group of companies anchored on trading, manufacturing and providing new business opportunities

1- Internal auditors

Major: degree in Accounting and Auditing, Business Administration, or any related field

Experience: fresh graduates are accepted

Major Responsibilities:

- Audit the work process and the work flow as per SOP's and internal rules and regulations
- Spot checks on branches and should have excellent communication and reporting skills

Additional Requirements:

- Preference will be given to female candidates
- A valid driver's license and access to transportation are required

2- HR Generalist

Major: degree in Human Resources Management, Business Administration, or any related field

Experience: 5-8 years of experience with all the HR fields (Recruitment, C&B, employee performance and evaluation...)

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb;
Ext. 7801; 7802