

## **Quality Control Analyst - Pharmaline – Malia Group**

*Malia Group is a multifaceted group of 20 companies that are leaders in 6 sectors including: Industries, Consumer Goods Distribution, Technology Solutions, Fashion, Engineering & Contracting, and Hospitality & Real Estate*

Location: Nahr Ibrahim

Schedule: Rotational shifts as per the following:

From 7:30 a.m. until 5:00 p.m.

From 4:30 p.m. until 2:00 a.m.

From 10:30 p.m. until 8:00 a.m.

Major: degree in Chemistry, Biology, Chemical Engineering, or any related field

Experience: fresh graduates are accepted

Major Responsibilities:

- Update system with all information included in the Certificate of Analysis and upon release of material
- Ensure accurate and timely update of the bulk's shelf life
- Complete the batch report with the quality information needed and submit to Quality Control supervisor and Quality Control Manager
- Document the results of the testing performed accurately and maintain all documents and test records in a proper manner
- Check status of all materials as per stock inventory sent by Quality Control Manager on a monthly basis, and take corrective actions. Update dates and expiry date on system for all materials
- Issue Certificate of Analysis, in case of export, according to set template and get Quality Control Supervisor and Quality Control Manager approval
- Perform sampling, testing and release of raw, packaging material, bulk, semi-finished products, and issue related Certificate of Analysis to ensure quality of products meet set standards.
- Perform sampling, testing and approval of contractor's product (liquid, solid and semi-solid) to ensure quality of products meet set standards

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: [career.services@balamand.edu.lb](mailto:career.services@balamand.edu.lb), Ext. 7801, 7802