

Customer Service Officer - MSC - Lebanon

A leading global shipping company and be a vital part of our dynamic team in Lebanon

Location: Beirut, Lebanon

Working Hours: Monday until Friday, from 8:00 a.m. until 4:00 p.m.

Major: degree in Business Administration, Tourism and Hospitality Management, or any related field

Experience: 1-3 years of relevant experience

Major Responsibilities:

- Be fully aware of MSC schedules, routings, and regulations.
- Communicate with customers to answer queries, solve problems, and inform them about shipment tracking and charges.
- Maintain good public relations and provide a professional level of customer service with clients.
- Maintain a professional image with MSC Geneva and other agents.
- Keep customer accounts and records up to date.

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb,
Ext. 7801; 7802