

Senior Retail Coordinator

A reputable company in Downtown, Lebanon

Major: degree in Business Administration, Marketing, or any related field

Work Experience: 3 – 5 years of experience in retail, with knowledge in Inventory Systems

Major Responsibilities:

- Oversee store operations, visual standards, stock handling & inventory accuracy
- Coordinate logistics, compliance & reporting to support retail operations
- Recruit, train & develop a high-performing, customer-focused retail team
- Drive sales targets & in – store activations while ensuring customer care
- Lead retail strategy, KPIs & team performance with management

Additional Information:

- Salary: \$1000 - \$1200 + bonus
- Transportation per Lebanese Law
- NSSF, Partial Medical Insurance

How to Apply:

Kindly send your CV or contact the Career Services Center, E-mail: career.services@balamand.edu.lb,
Ext. 7801; 7802